

STANLEY & STANLEY COMMON PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday, 22 September 2021 at 7.00pm in the Bartram Centre, Stanley Common

Present: Cllrs K Chambers, S Doherty, B Foster, J Foster, A Garton, V Harvey, J Smith (Chair) and S Waterall

In attendance: Cllrs C Hart (DCC and EBC), Cllr R Mee (EBC), 20 members of the public.
Minutes: Mrs E Boswell (Locum Parish Clerk)

The Chairman opened the meeting notified all present that the meeting was being recorded.

40/2021 TO NOTE APOLOGIES FOR ABSENCE
None

41/2021 TO RECEIVE DECLARATIONS OF INTERESTS
Councillor A Garton – Item 8 Co-option of Parish Councillors
Councillors S Doherty and S Waterall – Item 16 Approval of Accounts for Payment

42/2021 ADJOURNMENT FOR PUBLIC PARTICIPATION
It was asked was it fair that the Correspondence Items d), e) and f) were placed at the end of the agenda

- The items are on the agenda, unfortunately they have been put on the end, but they have been received and are there for consideration by the Parish Council

It was stated that NALC advice for local Councils that there are no longer have limits on capacity and therefore why has DALC and Clerks advice been ignored, why is there no health and safety report to explain the decision, why did the Chairman refuse to move to larger premises and why was the idea of livestreaming rejected; these should all be considered as alternatives.

- *A statement of the Parish Council's actions will be issued shortly outlining why decisions have been made and answering the allegations made over social media.*

People want to have a conversation about what has been happening

- *A public meeting will be considered following the Parish Council meeting scheduled for 20 October 2021*

The Chair of Friends of Stanley Common stated that the group is aiming to bring the community together by holding cheap or free events for residents and it is asked if the Parish Council would give support.

They are looking at plans for the Jubilee including a beacon; the application needs to be submitted before the end of November 2021.

- A working party to be set up and the beacon to be placed on the October Agenda

A response is still required to a letter send in May 2021 regarding the insurance implications for the fun day and other hirers of The Common – it is asked can the hire agreement form to be reviewed so that hirers are not responsible for any accidents on the play area and surrounding roads during the hire period.

- The hire agreement will be reviewed at a future meeting

A resident made a statement that they had recently moved into the area and has found that people are sounding like they are really disappointed with the Parish Council, e.g. wild flower meadow being cut at the wrong time; the Council needs to start communicating with residents.

It was asked why the Fallow Field had been cut too early

- There is an agreement in place for maintenance, in accordance with Defra guidelines, a wild flower meadow can be cut any time after 14 July, with the proviso that it is cut later every three years, last year it was cut on 21 August 2021

It was stated that the field is not in stewardship, but a recreational area.

- Need to check the agreement approved in the minutes

A bush is obstructing the vision of traffic on Station Road in the vicinity of the steps at to the green area on Hurst Drive.

- This will be dealt with.

A question was raised whether the HR advisor is CIPD qualified

- It was confirmed yes

Post meeting note: Masters Degree in Employment Law, with Distinction, from Leicester University. He is also a Chartered Fellow of the Chartered Institute of Personnel and Development and has over twenty years front line HR experience.

It was asked following the dramatic resignation of two councillors at the Public Meeting had these been upheld.

- It was again confirmed that no letters of resignation have been received by the Chairman

Asked does Stanley and Stanley Common Parish Council have a Conduct Policy and if not one may be one is needed.

A matter was raised of people not attending; this may be that people not made to feel welcome to come to the Parish Council Meetings. However why is a West Hallam Parish Councillor always attending instead of listening to your own residents and what we would like

- It was clarified that Councillor Hart did not attend the meetings to represent West Hallam Parish Council, but in her position as County Councillor for Breadsall and West Hallam which encompasses Stanley and Stanley Common and she is also the Borough Councillor to West Hall and Dale Abbey which includes Stanley Common.

A request for the Swings on the Recreation Ground to be oiled to stop the squeak

- This will be dealt with

43/2021

TO RECEIVE REPORTS FROM THE FOLLOWING:

I. County Councillor

Councillor Carol Hart reported that following complaints the Countryside Officers have put in steps and handrail from Klondyke to lower railway safer. There is a note in for the reduction of the speed limit coming into Stanley from the top of the hill

Derbyshire County Council have apologised for the disruption whilst the resurfacing works have taken place.

County Councillors usually have a fund for local grants of just under £4,000, it has been agreed that this will be doubled and both individuals and organisations can apply. There will also be a separate pot of money for the holding of Jubilee events.

Also a Beacon of Hope Award is being presented to Marion Rigley for her works in the Community during the pandemic.

II. Borough Councillors

Apologies from Borough Councillors Cox and Stevenson

Councillor Hart reported that the Charter Fair in Ilkeston would be going ahead.

A new 20 year lease has been sorted for the Eventide Community Hall; starting with a peppercorn rent.

The lighting around the Village Hall was put in via the Black Spot project where the lighting was put in and then responsibility reverts to the Parish Council.

44/2021

TO CONFIRM AND SIGN, AS A CORRECT RECORD, THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON:

a) 5 May 2021

Resolved:

To amend Minute 5/2021 paragraph five

From "A Councillor contradicted this asserting that the Council has agreed to put up agendas and minutes up in noticeboards at its November Meeting. Upon checking after the meeting this assertion was found to be incorrect."

To "An apology was issued because as per a discussion (Minute 2020/117 18 November 2020) a decision has been made to produce a poster for the two shop windows in the Parish to inform residents how they could contact the Parish Council and this had not been done.

Minute 2020/117 reads "The Chair updated on the channels the Council currently used to inform residents on activities: Website, Facebook and noticeboards as well as periodic articles in the Stanley Magazine. Minutes were often too long to put in the noticeboards but if residents wanted a copy they could contact the clerk. It was suggested that the two village shops be asked if a poster could be put in their windows as another method of alerting residents to the Clerk's contact details, although these were also in noticeboards. RESOLVED: Clerk to design poster and contact shops"

Resolved:

To amend Minute 20/2021

From "and stated that she was very concerned that the amount on the statement was different to the minutes and it said in the minutes that the invoice had been paid, although it was clear that the difference was just the VAT element added on top and the transactions listed in the statement matched the bank statement and invoice. The Clerk requested that such matters be raised outside of meetings in the future as it was unfair to put the Clerk on the spot and expect information to be available with no notice. RESOLVED: That the Financial Statement for March 2021 be approved. (Post meeting note: Following the meeting it was found that the invoice in question had arrived on the day of the January meeting and was added last minute to the payments list during that meeting. The minutes are a record of the payments to be made, not those that have been made. The payment was

subsequently made in the end of February payrun which overlapped into the March statement due to the way the bank processes payments.)”

To “The payment was presented as paid in the February meeting and this was not correct; it was not paid until 1st March thus making the financial balances given to the February meeting incorrect.”

Resolved: Subject to the two amendments above to confirm and sign the minutes as a correct record

7 For

1 Against

b) 2 June 2021 (Extraordinary Meeting)

Councillor J Foster explained that this meeting was called following receipt of a grievance. A staffing working party was set up. Following this, advice has been sought from Derbyshire Association of Local Councils and Chris Moses who is an HR Advisor. This advice was included as part of the annual subscription with DALC and therefore has not incurred extra costs. Everything recommended has been put in place; and because of the serious nature of the grievance this was reported to the Monitoring Officer at Erewash Borough Council

Resolved: To confirm and sign the minutes as a correct record

c) 1 September 2021 (Extraordinary Meeting)

Councillor V Harvey explained that these Minutes had been taken by Councillor Doherty as the Clerk was not in attendance and a recording was not taken. The meeting was to establish a new contract with the Clerk, and quotes were sought from an HR Company to help with this process. As per the Resolution at 31/2021 it was agreed to carry on using the services of Chris Moses at Personnel and Advice Solutions Ltd, as this is included within our annual subscription. The mention of £100 per month is only for when and if the amount of help exceeds the existing subscription. No agreement has been entered into

To amend minute 31/2021

From: “That the Council enter into an agreement with Personnel Advice Solutions Ltd at a cost of £100 per month where services required are over and above the existing DALC subscription.”

To: That the Council continue to use Personnel Advice Solutions Ltd within the DALC subscription; but should the Council require help outside the agreement in any given month, it is agreed that this can be sourced, if necessary, at £100 per month from the existing supplier.”

Resolved: Subject to the amendment above to confirm and sign the minutes as a correct record

7 For

1 Against

d) 8 September 2021 (Extraordinary Meeting)

To amend Minute 2021/38 b)

From: “That the Clerk’s proposals for interim cover if a Locum is not appointed be refused.”

To: “The Clerk suggested that should a Locum not be appointed that Councillor Steve Doherty (the Clerk’s husband) could be interim Clerk. All agreed that this was not an appropriate course of action.”

Resolved: Subject to the above amendment to confirm and sign the minutes as a correct record

45/2021 TO RECEIVE THE MINUTES OF THE STAFFING COMMITTEE HELD ON 16 JUNE 2021 AND AGREE THE RECOMMENDATIONS CONTAINED THEREIN

Reported that all actions have been put in place with the exception of the training, this will be implemented once a permanent Clerk has been appointed.

Resolved: To confirm and sign the minutes as a correct record

46/2021 EXCLUSION OF PRESS AND PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

None

47/2021 CO-OPTION OF PARISH COUNCILLORS

It was reported that on the agenda approved by the Chairman that there had been four names listed, but only three had been documented on the distributed agenda; with it deemed that one applicant had been late in applying; but this is problematic because no closing date had been set.

It was also reported that only one candidate was in attendance at this meeting.

Resolved: To defer the item until the November meeting to enable all candidates to be present and give an account of why they wish to join the Parish Council

48/2021 REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

The

Standing Orders and Financial Regulations have been reviewed.

Resolved: To approve the revised documents

Resolved: The Clerk will produce a header sheet for each of the documents to clarify when they have been approved and when the next review is due.

49/2021 COMMEMORATING THE PRINCE PHILIP, DUKE OF EDINBURGH

Resolved: For options to be brought to the a future meeting

50/2021 RETURN OF COUNCIL EQUIPMENT AND KEYS

a) Tablet computer and accessories held by a Councillor, once information has been removed they will be returned to the Clerk.

b) Keys to Stanley Common Changing Rooms – 2 sets currently held by Stanton FC – repeated requests to return have not been responded to - the locks have been changed

Resolved: To retain the deposit of £40.00

c) Council Documents, filing cabinet and keys etc held by the Parish Clerk

The Locum Clerk clarified that she has the key to the Bartram Centre, the recorder and the mobile telephone.

Resolved: Five quotes received to accept the quote from Lees Courier Services at £50.00 plus vat as this was the lowest quote

Resolved: Clerk to organise the collection.

51/2021 MAINTENANCE ISSUES – STANLEY COMMON RECREATION GROUND

a) Windows on Changing Rooms – consider whether to replace existing one (frame has rotted through) and re-instate the boarded up window or board up the remaining window.

b) Replacement bollards – consider if wooden replacements should continue to be used or seek quotes for a more long-term solution e.g. plastic or concrete.

c) Concrete centre of slabs on the changing room top step needs re-instating

Resolved: The Open Spaces Working Committee will meet and look at the works required and report back to a future meeting

52/2021 COMMUNITY SPEEDWATCH

Councillor A Garton thanked Colin Tomlinson for his report. The information in the report has been shared with Derbyshire County Council and CREST. Colin has met with CREST and was unsatisfied with the lack of response to the proposals and therefore they have been asked to give the document due diligence. Answers to questions raised are awaited. It has been announced that in Gloucestershire they are introducing Auto Speed Watch and it is hoped that Derbyshire will follow.

Resolved: Councillor A Garton to contact Derbyshire County Council and CREST for feedback on the proposals.

53/2021 ANTI-SOCIAL BEHAVIOUR GRANT

Councillor J Foster outlined the Police and Crime Commissioner Grant scheme to help communities decrease crime and anti-social behaviour. The scheme is a good opportunity but the closing date is noon on Friday 24 September 2021. Any groups can apply for grants of up to £5,000.00

Resolved: Councillor J Foster to look at submitting a bid for CCTV on the park to help reduce anti-social behaviour.

Resolved: To advertise the grants on Facebook

54/2021 CHRISTMAS ARRANGEMENTS

Resolved: That Christmas arrangements should proceed in line with previous years.

a) It was reported that the cost of Christmas Trees has risen significantly this year.

Resolved: For Councillors Chambers and Harvey to visit suppliers to see what is available and make an appropriate order

b) Quote for Lights

Resolved: For the Clerk to accept the quote from Leisure Lites for the erection and dismantling of the tree once a tree has been sourced.

c) Switch-on events arrangements

The Switch-on events will be discussed at a future meeting. Discussion took place on an approach to local businesses for sponsorship.

Resolved: For Councillor J Foster to arrange an approach to local businesses

55/2021 TO APPROVE THE FOLLOWING ACCOUNTS FOR PAYMENT

Payee	Date paid	Description	Amount £
namespace	20/05/2021	Website SSL Certificate	60.00
DALC	20/05/2021	Annual subscription	777.13
Opus Energy	28/05/2021	Electric - SC chg rooms	10.62
RBL	04/06/2021	Poppy wreaths	60.00

Microsoft	04/06/2021	MS Audio conf licence	3.60
DALC	04/06/2021	Training Chair skills	50.00
Probrand Ltd	04/06/2021	Laptop bag	7.27
J Mazillius	04/06/2021	Litter pick / play insp May	90.00
J Mazillius	04/06/2021	Rubbish bags	1.75
Countrywide	04/06/2021	Mowing contract May	357.77
S Doherty	04/06/2021	Clerks Salary/ Exp - May	256.40
HMRC	04/06/2021	PAYE	57.60
ICO	18/06/2021	Annual registration	35.00
Macemain&Amstad	22/06/2021	Bench	570.00
DALC	22/06/2021	Training Finance for Cllrs	30.00
DALC	22/06/2021	Training Finance for Cllrs	30.00
R Arter	22/06/2021	Litter pick / play insp May	90.00
Opus energy	28/06/2021	Electric - SC chg rms	10.57
Steve & Anna GS	10/07/2021	Flowerbeds contr	1,226.65
Waterplus	10/07/2021	SC changing rooms	52.56
EBC	10/07/2021	Hanging baskets contract	1,693.20
Vohkus	10/07/2021	Laptop for Cllr	586.93
Microsoft	10/07/2021	MS Audio conf licence	3.60
Scouts	10/07/2021	Room hire June	90.00
R Arter	10/07/2021	Litter pick / play insp June	72.00
J Mazillius	10/07/2021	Litter pick / play insp June	72.00
J Mazillius	10/07/2021	Rubbish bags	1.59
Countrywide	10/07/2021	Mowing contract June	357.77
S Doherty	10/07/2021	Clerks Salary/ Exp - June	256.40
HMRC	10/07/2021	PAYE June	57.60
Bowley Builders	26/07/2021	SC chg rooms internl	737.00
Steve & Anna GS	26/07/2021	Wooden posts replacement	80.00
EBC	26/07/2021	Trade Waste	78.26
Microsoft	26/07/2021	MS O365 licence	135.36
Opus energy	28/07/2021	Electric - SC chg rooms	10.28
Scouts	05/08/2021	Room hire July	60.00
R Arter	05/08/2021	Litter pick/play insp July	72.00
Countrywide	05/08/2021	Mowing contract July	357.77
S Doherty	05/08/2021	Clerks Salary /Exp - July	256.40
HMRC	05/08/2021	PAYE July	57.60
V Harvey	05/08/2021	Band Concert	40.00
J Mazillius	20/08/2021	Litter pick / play insp July	72.00
Steve & Anna GS	20/08/2021	Installation of bench	464.50
Steve & Anna GS	20/08/2021	Flowerbeds contract	252.65
All Saints Church	20/08/2021	Room Hire Parish mtg	24.00
Screwfix	23/08/2021	Padlocks (later refunded)	37.02
Opus energy	28/08/2021	Electric - SC chg rooms	10.51
R Arter	31/08/2021	Litter pick / play insp Aug	107.00
R Arter/Wilko	31/08/2021	reimb bin bags/gloves	7.00
J Mazillius	31/08/2021	Litter pick / play insp Aug	92.49
Microsoft	31/08/2021	MS Audio conf licence	3.60
Steve & Anna GS	31/08/2021	Flowerbeds contract	252.65
Zurich Municipal	31/08/2021	insurance renewal	1,105.74
Map UK Toolchimp	31/08/2021	Padlocks	102.71
S Doherty	08/09/2021	Clerks Salary / Exp - Aug	397.11
HMRC	08/09/2021	PAYE – Aug	69.60
Countrywide	08/09/2021	Mowing contract – Aug	357.77

S Doherty	28/09/2021	Clerks salary / exp and Overtime Claim Sept	701.41*
PFK	28/09/2021	External Audit	240.00
		Total	£13,150.44
*note amendment made from list presented to Council 22/09/2021 to represent the actual net payment made.			

Resolved: That the above listed payments be approved.

Resolved: To ensure that the MS Audio Conference Licence is cancelled.

56/2021

INCOME RECEIVED SINCE THE LAST MEETING

SV Pre-school: £324.00

Resolved: To check the breakdown of the figure

57/2021

FINANCE UPDATE

Balances at bank (as at 16/09/21)

Current account: £13,368.87

Reserve account: £7,507.73

Total cash: £20,876.60

a) Statements for April, May, June, July and August 2021 for review and approval

Resolved: To approve

b) Budget monitoring report

Resolved: To approve

58/2021

CORRESPONDENCE

To receive, discuss and resolve to action or note the following:

a) Playground/Recreation Ground weekly reports (previously circulated)
Anything reported is being dealt with.

Resolved: To note

b) Derbyshire Association of Local Councils (DALC) Circular/various updates re legislation (previously circulated)

Resolved: To note

c) Resident raised four points of concern regarding Stanley Recreation Ground:

i. spraying of weed killer around the perimeter of the ground. This is not happening and I'm unsure if it forms part of the mowing contract. If it doesn't could you please include it in future tenders/contracts? It's currently only done around the play areas, Village Hall fencing and at the side of the car park. Councillors should be aware there are of nettles and other weeds and brambles around the grounds perimeters which aren't being sprayed.

Resolved: The contractor has been asked strim up to the hedge line and this should help resolve the issue without using weed killer.

ii. To replace the gate at the top of the rec adjoining the metal gate in the top left corner. This has rotted and been removed but has never been replaced.

Resolved: The gate will not be replaced as it was causing access issues for wheelchairs and pushchairs, there is the post stump left which does require removing.

iii. Replace the bulb in the street lamp nearest the village hall. Background to the installation of the lampposts can be obtained from Edith Green if no one on the Council has knowledge. There's no numbering on the columns and these are not part of the DCC highways street lamps. My understanding is historically these were obtained former EBC Cllr at a time when extensive work was being carried out to the car park. I believe a grant for street lamp installation was obtained. I understand the parish council agreed to maintain and upkeep them.

Resolved: As mentioned at 43/2021, the lights were put via the black spot team; Councillor Hart is to be asked to see if Erewash Borough Council is able to undertake the work on behalf of the Parish Council

iv. Pruning and reducing the height of the silver birches in the bottom corner of the ground. There are four trees and three need reducing in height to the size of the smaller tree.

Resolved: Quotes to be sought for a tree surgeon for the works.

- d) Open Letter from Residents of Stanley and Stanley Common
- e) Report: A Review of Stanley and Stanley Common Parish Council by Concerned Residents
- f) Minutes of a Parish Meeting held on 11 August 2021

Resolved: That items d), e) and f) be addressed in a future statement.

- g) DALC AGM – info previously circulated, Council to consider:
 - i) Motions to be put forward from the Council
 - ii) Nominations for President and Vice-President

Resolved: To note

59/2021

DATE OF NEXT MEETING

20 October 2021 at 7.00pm in the Bartram Centre.

The Chairman declared the meeting closed at 8.35pm

Signed _____ Date _____